

Please fill **all** required fields (\*) in block letters



## SUPPLIER APPLICATION: SUPPLIER'S SELF-DISCLOSURE

### 1. Information about the company

#### 1.1 General Information

Name *	<input type="text"/>
Legal form of the company *	<input type="text"/>
Branch *	<input type="text"/>
Annual turnover	<input type="text"/>
Reference customers	<input type="text"/>
Your times of goods issue *	Monday - Thursday from <input type="text"/> until <input type="text"/>
	Friday from <input type="text"/> until <input type="text"/>
Address *	<input type="text"/>
Street *	<input type="text"/>
Postcode/ City *	<input type="text"/> / <input type="text"/>
Telephone *	<input type="text"/>
Fax *	<input type="text"/>
Group affiliation *	<input type="text"/>
Homepage / Internet	<input type="text"/>
Vat-No. or Tax-No. *	<input type="text"/>

#### Preferred banking data (to be used for all transactions)

Financial institution *	<input type="text"/>
Bank account *	<input type="text"/>
IBAN *	<input type="text"/>
SWIFT-BIC *	<input type="text"/>

#### Additional banking data

#### Banking data 2

#### Banking data 3

Financial institution	<input type="text"/>	<input type="text"/>
Bank account	<input type="text"/>	<input type="text"/>
IBAN	<input type="text"/>	<input type="text"/>
SWIFT-BIC	<input type="text"/>	<input type="text"/>

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Number of employees total

Administration

Production

Quality Assurance

Engineering/Development

Quality Management

1.2

Responsibilities / Contact

Managing Director(s)





Tel

Fax

e-mail

Contact Orders





Tel

Fax

e-mail

QM-Manager





Tel

Fax

e-mail

QA-Manager





Tel

Fax

e-mail

Production Manager





Tel

Fax

e-mail

Logistics Manager





Tel

Fax

E-Mail

Sales Manager





Tel

Fax

E-Mail

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1.3 Production range (please indicate sizes)

Which products according to which norm can be purchased from you?

Which diameter / length / surface etc. ?

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1.4 Your manufacturer's marking / head marking

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1.5 Materials processing

What materials do you use?

(Please state the materials which are not mentioned in the form "Product portfolio".)

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1.6 Production-know-how / including details of machinery

Production methods:

- |  |   |                          |
|--|---|--------------------------|
| <input type="checkbox"/> primary forming - casting                                 | <input type="checkbox"/> primary forming - die casting                        | <input type="checkbox"/> |
| <input type="checkbox"/> primary forming - sintering                               | <input type="checkbox"/>  |                          |
| <input type="checkbox"/> forging - drawing (wire draft)                            | <input type="checkbox"/> forging - cold forming / cold extrusion              | <input type="checkbox"/> |
| <input type="checkbox"/> forging - die forging/die work                            | <input type="checkbox"/> forging - knurling                                   | <input type="checkbox"/> |
| <input type="checkbox"/> forging - wire bending                                    | <input type="checkbox"/> forging - deep drawing                               | <input type="checkbox"/> |
| <input type="checkbox"/> forging - stamping bending                                | <input type="checkbox"/> forging - hot forging/human feeding                  | <input type="checkbox"/> |
| <input type="checkbox"/> forging - rolling (thread rolling)                        | <input type="checkbox"/> forging - sliding (projection)                       | <input type="checkbox"/> |
| <input type="checkbox"/> forging - embossing                                       | <input type="checkbox"/> forging - hot forging/robot feeding                  | <input type="checkbox"/> |
| <input type="checkbox"/> forging - upset bulging                                   | <input type="checkbox"/> forging - collar drawing                             | <input type="checkbox"/> |
| <input type="checkbox"/> forging - shot peening                                    | <input type="checkbox"/> forging - bulge forming                              | <input type="checkbox"/> |
| <input type="checkbox"/> forging - hydroforming                                    | <input type="checkbox"/> forging - lengthen                                   | <input type="checkbox"/> |
| <input type="checkbox"/> forging - hot forging: Furnace heating                    | <input type="checkbox"/> forging - deepen                                     | <input type="checkbox"/> |
| <input type="checkbox"/> forging - hot forging: inductive heating                  | <input type="checkbox"/> forging - twisting                                   | <input type="checkbox"/> |
| <input type="checkbox"/> separating - cutting to size, bar material, internal      | <input type="checkbox"/> separating - shear cutting / punching forging-deepen | <input type="checkbox"/> |
| <input type="checkbox"/> separating - laser cutting, oxide free                    | <input type="checkbox"/> separating - laser cutting, not oxide free           | <input type="checkbox"/> |
| <input type="checkbox"/> separating - drilling, countersinking/spotfacing, reaming | <input type="checkbox"/> separating - milling                                 | <input type="checkbox"/> |

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- |  |                          |                               |                          |
|--|--------------------------|-------------------------------|--------------------------|
| separating – thread cutting                            | <input type="checkbox"/> | separating - broaching        | <input type="checkbox"/> |
| separating – sawing                                    | <input type="checkbox"/> | separating -filing            | <input type="checkbox"/> |
| separating – grinding                                  | <input type="checkbox"/> | separating -honing            | <input type="checkbox"/> |
| separating – jet cleaning/blasting (sand, glass, ball) | <input type="checkbox"/> | separating -lapping           | <input type="checkbox"/> |
| jointing – general sub-assembly production             | <input type="checkbox"/> | jointing – riveting           | <input type="checkbox"/> |
| jointing – welding                                     | <input type="checkbox"/> | jointing – soldering          | <input type="checkbox"/> |
| jointing – gluing/bonding                              | <input type="checkbox"/> |                               |                          |
| coating - electroplating                               | <input type="checkbox"/> | coating –hot-dip galvanising  | <input type="checkbox"/> |
| coating – zinc flake coats                             | <input type="checkbox"/> | coating – mechanical          | <input type="checkbox"/> |
| coating – browning                                     | <input type="checkbox"/> | coating – phosphatising       | <input type="checkbox"/> |
| coating – thread locking                               | <input type="checkbox"/> | coating – painting/enamelling | <input type="checkbox"/> |
| change material properties – heat treat - annealing    |                          | <input type="checkbox"/>      |                          |
| change material properties – heat treat - harden       |                          | <input type="checkbox"/>      |                          |
| change material properties – heat treat – quench       |                          | <input type="checkbox"/>      |                          |
| change material properties – heat treat - temper       |                          | <input type="checkbox"/>      |                          |

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Machinery:

- |   |                          |  |                          |
|---|--------------------------|--|--------------------------|
| double press                            | <input type="checkbox"/> | three-station mechanical press         | <input type="checkbox"/> |
| four-station mechanical press           | <input type="checkbox"/> | five-station mechanical press          | <input type="checkbox"/> |
| six-station mechanical press            | <input type="checkbox"/> | seven-station mechanical press         | <input type="checkbox"/> |
| hydraulic and mechanical blanking press | <input type="checkbox"/> | eccentric press                        | <input type="checkbox"/> |
| hydraulic press                         | <input type="checkbox"/> | automatic punching and bending machine | <input type="checkbox"/> |
| Automatic embossing machine             | <input type="checkbox"/> | fine punching machine                  | <input type="checkbox"/> |
| sliding lathe                           | <input type="checkbox"/> | short lathe                            | <input type="checkbox"/> |
| single spindle machine                  | <input type="checkbox"/> | multi-spindle machine                  | <input type="checkbox"/> |
| rotary indexer                          | <input type="checkbox"/> | automatic ring turning lathe           | <input type="checkbox"/> |
| camless automatic lathe                 | <input type="checkbox"/> | CNC machine                            | <input type="checkbox"/> |
| 3-axis machine                          | <input type="checkbox"/> | 5-axis machine                         | <input type="checkbox"/> |
| machining centre                        | <input type="checkbox"/> |  | <input type="checkbox"/> |

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List of machinery enclosed? Yes  No

1.7 Do you have your own test laboratory? Yes  No

If yes, which testing devices do you have?

Test laboratory:

- |  |                          |                                 |                          |
|--|--------------------------|---------------------------------|--------------------------|
| concentric running/ straightness           | <input type="checkbox"/> | trueness to gauge               | <input type="checkbox"/> |
| surface roughness RZ RA                    | <input type="checkbox"/> |                                 |                          |
| chemical analysis                          | <input type="checkbox"/> | tensile test                    | <input type="checkbox"/> |
| HV hardness test                           | <input type="checkbox"/> | HRC hardness test               | <input type="checkbox"/> |
| hardness test, micro-hardness              | <input type="checkbox"/> | ultimate tightening torque      | <input type="checkbox"/> |
| inclined tensile test                      | <input type="checkbox"/> | notched bar test (charpy)       | <input type="checkbox"/> |
| head impact strength                       | <input type="checkbox"/> | restarting test                 | <input type="checkbox"/> |
| coat/film thickness measurement            | <input type="checkbox"/> | salt spray test                 | <input type="checkbox"/> |
| adhesion/bonding strength test             | <input type="checkbox"/> | Kesternich test                 | <input type="checkbox"/> |
| condensation alternating climate test      | <input type="checkbox"/> | preloading test                 | <input type="checkbox"/> |
| coefficient of friction test               | <input type="checkbox"/> |                                 |                          |
| cracking test                              | <input type="checkbox"/> | process capability analysis cpk | <input type="checkbox"/> |
| microscope (carburization/decarburization) | <input type="checkbox"/> | dephosphorisation               | <input type="checkbox"/> |

Kind of sorting:

roller sorting  optical sorting

1.8 In which terms do you run your production:

One shift  Two shifts  Three shifts

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## 2. Quality Assurance

2.1.1 Is your company certified? Yes  No

If yes, according to which standard/norm?

(Pls enclose a copy of the certificate)

If no, are you planning on getting certified?

Yes  No

If yes, until when?

2.1.2 Have there been any external audits?

Yes  No

If yes, by whom? (please enclose the results)

2.1.3 Would you agree to have your company / QM-system audited by our company?

Yes  No

2.1.4 Do you audit and evaluate your sub-suppliers?

Yes  No

2.2 Do you systematically issue test documents for

- your own products?

Yes  No

- acc. to customer orders / products for the customer?

Yes  No

2.2.1 Are the following inspections performed:  
Goods receipt?

Yes  No

In-process inspections (during production)?

Yes  No

Final inspection?

Yes  No

2.2.2 Are statistical methods applied?

Yes  No

2.2.3 Are processes supervised by SPC?

Yes  No

2.2.4 Are inspection plans and test instructions followed?

Yes  No

2.2.5 Are test results filed?

Yes  No

2.2.6 Can test results be viewed?

Yes  No

Please fill **all** required fields (\*) in block letters



- 2.3 Are measuring and testing devices monitored and inspected (for maintenance purposes)? Yes  No
- 2.4 Are batches separated? Yes  No
- 2.4.1 Can you assure traceability of parts? Yes  No
- 2.4.2 Are you willing to supply certified goods to reach the quality requirements? Yes  No
- 2.4.3 Can first sample inspection reports be provided? Yes  No
- If yes, acc. to which requirements? VDA  QS 9000   
PPAP   
Other
- 2.5 Are FMEA performed? Yes  No
- 2.6 Storage, packaging
- Do special regulations exist for
- the handling of damageable goods? Yes  No
- storage of goods? Yes  No
- packaging? Yes  No
- 2.6.1 Do you use environmental friendly packaging? Yes  No

2.7 Do you have any additional information that could be of interest for our cooperation?

### 3. Environment and protection of labour

- 3.1 So you have any other management system in your company that includes the environment protection? Yes  No

Please fill **all** required fields (\*) in block letters



- 3.2 Are environment protection aspects inherent part in your Product planning? Yes  No
- 3.3 Do you have an authorised person for protection of labour? Yes  No
- 3.4 Do you take responsibility for health and safety for your personnel? Yes  No
- 3.5 Do regular instructions on protection of labour take place for your personnel? Yes  No

#### 4. Electronic data exchange

- 4.1 Is data telecommunication possible? Yes  No   
If so, which kinds of telecommunication? VDA  EDIFACT   
other
- 4.2 Do you work with a Web-portal (e.g. Supply On)? Yes  No

#### 5. Miscellaneous

4. Do you have additional information that could be of any Interest for our cooperation?

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Supplier

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**Place / Date**

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**Signature with stamp**